

**PIERCE COUNTY FIRE PROTECTION DISTRICT 10**  
**COMMISSIONER MEETING**

December 12, 2025

This meeting of the Board of Fire Commissioner's was called to order at 3:00 p.m. Present were Commissioner Dan Nelson, Commissioner Greg Wambold and Commissioner Donna Milliren. Also present were Jeff Jensen, Project Manager and Tami Harris, District Secretary.

The minutes from the November 11, 2025, meeting were reviewed. There was a motion by Commissioner Wambold and a second by Commissioner Milliren to approve the minutes. No discussion. Call for motion. Motion passed.

There was a motion by Commissioner Milliren and a second by Commissioner Wambold to approve the December 2025 Expense Vouchers 1201 through 1210 in the Total Amount of \$395,762.91 and the December 2025 Payroll in the Total Amount of \$22,433.63. No discussion. Call for the motion. Motion passed.

**OLD BUSINESS**

Jeff Jensen reported that he is still waiting to hear from the Larsen Group regarding the adjusted property lines.

Jeff reported that he will be meeting with Frank Lawhead tomorrow and should have an HVAC bid at that time.

Commissioner Nelson, Jeff and Tami had a Zoom meeting with Liz Loomis, an election consultant. There was discussion on the services she provides, in addition to fees for her services. Her fees are approximately \$6,000 per month. There was discussion on the benefits of hiring a consultant. There was a motion by Commissioner Milliren and a second by Commissioner Wambold to approve a \$60,000 budget item for the future hiring of an election consultant. No discussion. Call for the motion. Motion passed. There was also discussion on streamlining the vetting, pursuing and approving a consultant. There was motion by Commissioner Wambold and a second by Commissioner Milliren to approve Commissioner Nelson, with assistance from Jeff Jensen to pursue and approve the hiring a consultant with a total hiring budget of \$60,000. No discussion. Call for the motion. Motion passed. Jeff will consult with lawyer Brian Snure to inquire if this needs to go out for bid.

### **NEW BUSINESS:**

Tami reported that the re-election deadline of May 2025 was inadvertently missed for Commissioner Nelson. His term ends December 2025. There was a motion by Commissioner Wambold and a second by Commissioner Milliren to appoint Dan Nelson to Fire Commissioner Position 2. No discussion. Call for motion. Motion passed. Commissioner Nelson took the Oath of Office and will hold this position until the next appropriate election.

### **REPORTS:**

Tami presented the October and November 2025 Financial Statements.

In the Expense Fund for October there were receipts of \$1,738,177.01, disbursements of \$784,826.44 leaving an end of month balance of \$4,748,905.22. Budget spending was at 80% which is 3% under budget. In the Reserve Fund, there were no receipts, disbursements of \$4,800 from the LEOFF 1 Reserve leaving an end of month balance in the Reserve Fund of \$246,546.54 and an end of month balance in the LEOFF 1 Reserve of \$192,103 for a Total Reserve Balance of \$438,649.54. There was a motion by Commissioner Milliren and a second by Commissioner Wambold to approve the October 2025 Finance Statements. No discussion. Call for the motion. Motion passed.

In the Expense Fund for November there were receipts of \$383,589.93, disbursements of \$431,444.54 leaving an end of month balance of \$4,700,921.81. Budget spending was at 88% which is 4% under budget. In the Reserve Fund, there were no receipts or disbursements maintaining an end of month balance in the Reserve Fund of \$246,546.54 and an end of month balance in the LEOFF 1 Reserve of \$192,103 for a Total Reserve Balance of \$438,649.54. There was a motion by Commissioner Wambold and a second by Commissioner Milliren to approve the November 2025 Finance Statements. No discussion. Call for the motion. Motion passed.

Commissioner Milliren reviewed the December 2025 finance documents and payroll. She reported no discrepancies. She also verified December 2025 EFT/ACH payments. From the Columbia Bank Federal Tax account there is an EFT to the IRS for the payment of payroll taxes in the amount of \$5,473.33 and there was an automatic withdrawal of \$12.50 from the Columbia Bank Petty Cash for account maintenance. In addition, there was \$5,072 transferred from the LEOFF1 Reserve Fund to the Expense Fund. This covers the November 2025 Disability Board Invoice for payment to Larry Miller.

### **ANNOUNCEMENTS:**

The next meeting will be held on Tuesday, January 13, 2026, at 3:00 pm at the District station in Fife.

The meeting adjourned at 3:37 p.m.

---

Commissioner

---

Commissioner

---

Commissioner

Attest: \_\_\_\_\_