

PIERCE COUNTY FIRE PROTECTION DISTRICT 10
COMMISSIONER MEETING

October 14, 2025

This meeting of the Board of Fire Commissioner's was called to order at 3:00 p.m. Present were Commissioner Dan Nelson, Commissioner Greg Wambold and Commissioner Donna Milliren. Also present were Jeff Jensen, Project Manager and Tami Harris, District Secretary.

The minutes from the September 9, 2025, meeting were reviewed. There was a motion by Commissioner Wambold and a second by Commissioner Milliren to approve the minutes. No discussion. Call for motion. Motion passed.

There was a motion by Commissioner Milliren and a second by Commissioner Wambold to approve the October 2025 Expense Vouchers 1001 through 1012 in the Total Amount of \$383,797.54 and the October 2025 Payroll in the Total Amount of \$22,433.63. Call for the motion. Motion passed.

OLD BUSINESS

Jeff Jensen reported on the Larsen Property. He and Commissioner Nelson met with Larsen Group. They were presented with a draft contract for the two acres of property that the District would like to purchase. The contract would be carried by the Larsen Group at 6.5% interest, with \$50,000 earnest money and 20% down over three years; this would eliminate the need for the District to get funding for the land and to only pursue bonds for the building. There was a motion by Commissioner Milliren and a second by Commissioner Wambold to go ahead with the concept of purchasing the property and to give Commissioner Nelson the authority to negotiate the details and procure the \$50,000 warrant when needed. There was no discussion. Call for the motion. Motion passed.

There was some discussion on bonds and elections. Should the District try and get on the next election which is February 10, Tami mentioned that the District may need to put a proposition to increase both the regular and EMS levies. The current rate for the regular levy is \$0.77 and for the EMS levy is \$0.27 of every \$1,000 of assessed value. The limits for these are \$1.50 and \$0.50, respectively. There was some discussion on election options for both bonds and the levies.

NEW BUSINESS:

Tami reported that she will be working on the 2026 budget. The budget is due no later than November 25, 2025. There was discussion on budgeting for expenses related to a possible property purchase and an HVAC system for the current building.

REPORTS:

Tami presented both the August and September Finance Reports:

In August the Expense Fund had receipts of \$59,692.71 and disbursements of \$418,678.24, leaving a balance of \$3,780,979.24 on August 31, 2025. August spending was at 65% which is 2% under budget. The Reserve Fund had no receipts or disbursement, having a total balance of \$453,109.54 on August 31, 2025. The balance is split between the Reserve Fund with \$246,546.54 and the LEOFF 1 Long-Term Care Fund with \$206,563.00. There was a motion by Commissioner Milliren and a second by Commissioner Wambold to approve the August 2025 Finance Reports. No discussion. Call for motion. Motion passed.

In September the Expense Fund had receipts of \$30,549.54 and disbursements of \$15,974.13, leaving a balance of \$3,795,554.65 on September 30, 2025. September spending was at 72% which is 3% under budget. The Reserve Fund had no receipts and had disbursements of \$9,660.00, leaving a total balance of \$443,449.54 on September 30, 2025. The balance is split between the Reserve Fund with \$246,546.54 and the LEOFF 1 Long-Term Care Fund with \$196,903.00. There was a motion by Commissioner Wambold and a second by Commissioner Milliren to approve the September 2025 Finance Reports. No discussion. Call for motion. Motion passed.

Commissioner Milliren reviewed the October 2025 finance documents and payroll. She reported no discrepancies. She also verified October 2025 EFT/ACH payments. From the Umpqua Bank Federal Tax account there is an EFT to the IRS for the payment of payroll taxes in the amount of \$5,497.99 and an automatic withdrawal of \$12.50 for the monthly bank service fee. From the Umpqua Bank Petty Cash account there is an automatic withdrawal for the monthly bank service fee of \$12.50.

ANNOUNCEMENTS:

The next meeting will be held on Tuesday, November 11, 2025, at 3:00 pm at the District station in Fife.

The meeting adjourned at 3:48 p.m.

Commissioner

Commissioner

Commissioner

Attest: _____