

PIERCE COUNTY FIRE PROTECTION DISTRICT 10
COMMISSIONER MEETING

May 9, 2025

This meeting of the Board of Fire Commissioner's was called to order at 3:00 p.m. Present were Commissioner Dan Nelson, Commissioner Greg Wambold and Commissioner Donna Milliren. Also present were Jeff Jensen, Project Manager and Tami Harris, District Secretary.

The minutes from the April 8, 2025, meeting were reviewed. There was a motion by Commissioner Milliren and a second by Commissioner Wambold to approve the minutes. No discussion. Call for motion. Motion passed.

There was a motion by Commissioner Wambold and a second by Commissioner Milliren to approve the May 2025 Expense Vouchers 501 through 511 in the Total Amount of \$396,449.34 and the May 2025 Payroll in the Total Amount of \$22,272.63. No discussion. Call for the motion. Motion passed.

OLD BUSINESS

Jeff Jensen presented an HVAC proposal that was prepared by Frank Lawhead. The proposal covers the project from beginning to end. As part of the proposal, there was an additional proposal prepared by Hultz. After review, there was a motion by Commissioner Milliren and a second by Commissioner Wambold to follow through with the Lawhead proposal. No discussion. Call for the motion. Motion passed. There was also a motion by Commissioner Milliren and a second by Commissioner Wambold to proceed with the Hultz proposal. No discussion. Call for the motion. Motion passed.

NEW BUSINESS:

REPORTS:

Tami presented the March and April 2025 Financial Reports.

In March the Expense Fund had receipts of \$141,170.15; transfer in from LEOFF 1 Reserve in the amount of \$4,830 and disbursements of \$411,630.10; leaving an end of month balance of \$3,124,110.93. Spending was at 24%, which is 1% under budget. The Reserve Fund had no receipts; transfer out to the Expense Fund in the amount of \$4,830; leaving an end of month balance of \$477,259.54. This balance is divided between the Reserve Fund, \$246,546.54 and the LEOFF 1 Long Term Care Fund, \$230,713.00.

In April the Expense Fund had receipts of \$2,022,363.38; transfer in from LEOFF 1 Reserve in the amount of \$4,830 and disbursements of \$408,092.80; leaving an end of month balance of \$4,743,211.51. Spending was at 32%, which is 1% under budget. The Reserve Fund had no receipts;

transfer out to the Expense Fund in the amount of \$4,830; leaving an end of month balance of \$472,429.54. This balance is divided between the Reserve Fund, \$246,546.54 and the LEOFF 1 Long Term Care Fund, \$225,883. There was a motion by Commissioner Milliren and a second by Commissioner Wambold to approve the April 2025 Finance Statement. Call for the motion; no discussion; motion passed.

Commissioner Milliren reviewed the May 2025 finance documents and payroll. She reported no discrepancies. She also reviewed EFT/ACH payments for the month of May. From the Umpqua Bank Federal Tax account there is an EFT to the IRS for the payment of payroll taxes in the amount of \$5,473.34. From the Umpqua Bank Petty Cash account there is an ACH to Wex Bank, for payment of the 76-Gas card in the amount of \$54.03 and a monthly bank service fee withdraw of \$12.50.

Tami also reported that in April, \$4,830.00 had been transferred from the LEOFF 1 Long Term Care Fund to the Expense Fund to reimburse the amount paid to Larry Miller through the Disability Board. This was in payment of the March 2025 invoice.

ANNOUNCEMENTS:

The next meeting will be held on Tuesday, June 10, 2025, at 3:00 pm at the District station in Fife.

The meeting adjourned at 3:35 p.m.

Commissioner

Commissioner

Commissioner

Attest: _____